

BYLAWS

LILAC CITY FIGURE SKATING CLUB

Constitution of the Lilac City Figure Skating Club

Member Club of the United States Figure Skating Association

Adopted: Month: November Day: 9th Year: 2004

Article 1

Name and Corporation

Section 1 Name - The Corporation shall be known as Lilac City Figure Skating Club (the Club).

Section 2 Incorporation – The Club was incorporated under the Laws of the State of Washington on February 20, 1964.

Section 3 Officers of Incorporation – The Four officers of the Club shall be the four officers of Incorporation.

Section 4 This Club shall have its headquarters in the Eagles Ice-A-Rena at 6321 N. Addison, Spokane County, Spokane, Washington.

Article II

Purpose

The purposes of the Club are to encourage in the instruction, practice and advancement of the members in any of all of the disciplines of figure skating; to encourage and cultivate a spirit of fraternal feeling among ice skaters; and to carry out the general policies and objectives of the United States Figure Skating Association.

Article III

Officers

Section 1 Titles – The officers shall be the President, Vice-President, Secretary and Treasurer. All officers must be registered members of the USFSA who have designated the corporation as their Home club.

Section 2 Duties of the President – It shall be the duty of the President to take charge of the Club; to preside at all meetings of the Club and of the Board of Directors. The President shall have the entire supervision and management of the Club and its property pending the action of the Board of Directors; the power to suspend any member for violating the bylaws or regulations of the Club, pending the approval of the Board; to call special meetings and Club meetings. The President, together with the Secretary, shall sign all agreements and contracts made by the Club upon the approval of the Board of Directors.

Section 3 Duties of the Vice-President - It shall be the duty of the Vice-President to assist the President in the discharge of his/her duties and in the absence of the President, to assume the duties and officiate in his/her stead.

Section 4 Duties of the Treasurer – The Treasurer shall have charge of the funds of the Club and shall keep a record of all receipts and disbursements and shall render a written report at each Board meeting. Disbursements shall be made only upon vouchers approved by the Board of Directors. The Board of Directors has the power, whenever they deem it necessary, to appoint and acting Treasurer. The funds shall be deposited in the name of the Club in a bank approved by the Board of Directors, or in securities approved by the Board of Directors. All disbursements by check shall be signed by the Treasurer or the President. The Treasurer shall not withdraw from the Club’s savings account or other investment any.. funds except upon the vote of a majority of Directors. The treasurer shall prepare a yearly financial report and budget for presentation at the Annual Meeting and make an annual financial report to the accountant for preparation of all yearend filings for all government agencies, where required.

Section 5 Duties of the Secretary – It shall be the duty of the Secretary to keep and post “minutes of the meeting” of the Club and of the Board of Directors, to supervise all reports and documents connected with the business of the Club, and to issue notices of all meetings of the Club and Directors.

Section 6 Vacancies – If any of the foregoing offices become vacant by reason of death, resignation, removal or otherwise, the Board of Directors shall elect a successor who shall hold office for the un-expired term.

Section 7 Removal – Any office or director may be removed from office by the unanimous vote of the Directors voting at a special meeting called for this purpose, except the Director under consideration for removal shall not vote.

Article IV

Board of Directors

Section 1 Qualification – Directors must be voting members of the corporation who have designated the corporation as their Home Club under the applicable rules of US Figure Skating.

Section 2 Number of Members – There shall be a Board of Directors composed of 9 regular members of the Club.

Section 3 Term of Office – One-third of the Board shall be elected each year at the regular meeting of the membership, and they shall serve for a period of three years.

Section 4 Vacancies – In the event of a vacancy of the Board of Directors, it shall be filled by vote of the remaining directors by a senior member in good standing who has been a Club member r a parent of a club member for at least 6 months. Such appointed Director shall fill the un-expired term of the vacated Director position.

Section 5 Quorum – Two-thirds of the Board shall constitute a quorum.

Section 6 Meetings – The Board of Directors shall meet at least once in every month during the calendar year. The date of such meetings shall be stated by the President or, in his/her absence, by the Vice-President. Any director missing 3 unexcused meetings in a row will be removed from the boars.

Any four (4) members of the Board may call a Board meeting upon written notice to all the members of the Board of Directors at least seven (7) days prior to the meeting. The notice shall state he date of the meeting, the purpose for which the meeting is called, and the names of the four (4) members requesting the meeting.

Section 7 Authority – The Board shall have the entire authority in the management of affairs and finances of the Club and shall have general control of all its property. All rights and powers connected therein shall be vested in them. The Board shall make such rules as they deem proper respecting the use of the Club's ' property, prescribe rules for the admission of strangers; fix penalties for offenses against the rules; and make rules for their own government and for the government of the committees appointed by them. The Board shall appoint a Membership Chair, a Test Chair, and other committee chairs as the Board may choose to create from time to time.

Section 8 Financial Duties – All appropriations from the funds of the Club shall be made by the Board of Directors. The Board of Directors shall audit records of the Secretary, Treasurer, and other committees. They shall prepare and submit to the stated annual meeting a program of anticipated expenditures for the coming year together with proposals of sources of revenue to meet same. The Board shall be responsible for filing federal and state income tax returns yearly and perform any other duties deemed necessary by the Board. The Board shall have the power to limit the indebtedness of a member of the Club.

Section 9 Board Member Limitation – The office of the board member shall be ipso facto vacated:

- (a) If he/she is found to be mentally incapacitated.
- (b) If he/she is convicted of a felony.
- (c) If by notice in writing to the Club he/she resigns his office.

Section 10 USFS Delegates. The Board shall appoint from among its registered eligible members a number of delegates in proportion to the total number of registered members of such member Club during the preceding fiscal year as specified in the USFS bylaws, Articles XV. The delegate(s) shall represent(s) the clubs views between the Club and the Association and shall attend the USFS Governing council meeting, either in person or by proxy. Said Club shall file a certificate of such appointment with US Figure Skating and the certificate shall be provided by US Figure Skating.

Article V

Elections

Section 1 Time – Elections shall be held at least 20 days prior to the start of US Figure Skating's fiscal year.

Section 2 Nominating Committee – Each year a nominating committee shall be appointed by the Board of Directors of President at least sixty (60) days in advance of the annual election. This committee shall consist of three (3) members of the Board, and two (2) senior members of the Club who are not members of the Board of Directors. The names of the candidates selected by the nominating committee shall be mailed to each member in the form of a ballot at least four weeks prior to the election of the board.

Section 3 Voting – Ballots shall be mailed to all members at least twenty (20) days before the date set for counting votes. Members may cast their ballots by mail addressed to the Secretary or in person at a meeting held solely for the purpose of counting the ballots. Ballots not received in the mail in time to be counted shall be invalid. This meeting shall be open to all members, although the actual counting the ballots shall be under the supervision of the Secretary or such other person as the Board of Directors may designate.

Section 4 Records – The Secretary shall preserve the records of an election for at least one year.

Article VI

Membership

Section 1 Candidates for membership shall be individuals interested in the objects of the Club who conform to the definition of eligible or ineligible skater as specified in the rules and constitution of the United States Figure Skating.

Section 2 Classes of Membership.

- (a) Senior Members, who shall have attained the age of eighteen years as of the first day of October of the current membership year, who shall have all privileges.
- (b) Junior Members, who are under the age of eighteen years as of the first day of October of the current membership year, and shall have all privileges.
- (c) Associate Members, who shall not hold office and shall have all other privileges except voing.
- (d) Honorary Members, who may be conferred by the unanimous vote of all members of the Board of Directors and who shall be exempt from initiation fees and dues.

Section 3 Application for Membership – Applications for admission and appropriate fees along with signed Code of Conduct shall be submitted to the Membership Chair and the Membership Chair shall submit all applications to the Board of Directors for their approval. Membership applications shall be vote don by the Board within sixty (60) days of receipt. No person shall be elected a member if three or more members of the Board of Directors shall object to the election of such person. Rejection may not be discriminatory as to race, age or religious preference. Each new member shall be notified by the Membership Chair.

Section 4 Termination and Suspension of Membership - Any member's membership may be terminated by a majority vote of the Board of Directors. Notice shall be given to said member by registered mail at his or her address as it appears on the Club records within ten (10) days of the termination. Termination and/or suspension of membership does not relieve the terminated or suspended member from any obligations for charges incurred, services or benefits actually rendered, dues, assessments, or fees arising from contract or otherwise. Appeal rights shall be as governed by USFS rules and bylaws.

Section 5 Voting Rights – One vote per family determined by the address of record at the time of enrollment or annual renewal.

Article VII

Club Meetings

Section 1 Time – There shall be at least one annual stated Club membership meeting each year.

Section 2 Special Meetings – The Secretary shall call special meetings at the direction of the President, or upon the written request often (10%) percent of the Club members in good standing.

Section 3 Quorum – Thirty (30%) percent of all members who are entitled to vote and are in good standing shall constitute a quorum for the transaction of business.

Section 4 Notices – Notices of stated and special meetings shall be mailed/mailed by the Secretary to every member at least ten (10) days in advance thereof, and/or shall be posted by the Secretary for the same length of time on the Club bulletin board.

Section 5 Special Meeting Limitation – No business shall be transacted at a special meeting except that of which notice was given.

Article VIII

Discipline

Complaints – Any member or members having complaint against another member to the infraction of any law or rule, or for conduct injurious to the Club, may report the same, in writing, to the Board of Directors. Such complaint shall be filed on the document of behavior form of the Universal Code of Conduct and Discipline Procedure. After receiving such complaint a meeting of the Board of Directors shall be held and proceed as outlines in the Universal Code of Conduct.

Article IX

Dues and Assessments

Fees – The annual dues payable to the corporation shall be in such amount as determined from time to time by the Board of Directors.

Article X

Fiscal Year

The fiscal year shall run from July 1st through June 30th until such time as the Board of Directors adopts a different fiscal year.

Article XI

Membership in the USFS

The Club shall maintain its membership in USFS and conduct its affairs in a manner consistent with the bylaws of that association. Members shall conduct themselves in a manner consistent with the codes and ethics as stated by USFS and the United States Olympic Committee.

Article XII

Amendments to Bylaws

These bylaws may be amended by a two-thirds vote of the membership, provided a thirty (30) day notice of the general nature of the proposed amendments(s) has been mailed to all voting members. Proxies may be used for voting purposes.